

**Minutes**  
**WUQWATR Board of Directors October 12, 2018**  
**Strasbourg Town Hall, 10:30AM**

Present: Fred Clipsham, David Sloan, Tom Fink, Garry Dixon, Jim Elliott, Barry Gunther, Rod Halyk and Sherwin Petersen, Sandra Bathgate and Geoff Merifield.

Absent: Garth Burns

Staff: Melissa Bramham

Guest:

**1. Call to Order**

Meeting was called to order at 10:23 a.m. by Chairperson Garry Dixon.

**2. Approval of Agenda**

**Motion (Clipsham/Gunther) (M/S/C)** that the agenda be approved as circulated.

**3. In Camera (10:26-10:52)**

Melissa Bramham left the meeting room.

After the in camera session was concluded Melissa Brahman came back into the meeting room.

**Motion (Bathgate/Gunther) (M/S/C)** that Melissa Bramham has passed the 3 month probation period.

**4. Minutes of August 17, 2018 and September 6, 2018**

**Motion (Gunther/Halyk) (M/S/C)** that the minutes of August 17, 2018 be approved as circulated.

**Motion (Clipsham/Fink) (M/S/C)** that the minutes of September 6, 2018 be approved as circulated.

**5. Correspondence**

- a. Correspondence around appointment of new City of Regina representative to the Wascana Creek Advisory Committee

The notice on replacing the City of Regina representative to WUQWATR was not with the remainder of the volunteer appointments. This resulted in a number of emails going back and forth with the City of Regina to clarify the procedure and identify the need for the replacement.

**Motion (Petersen/Gunther) (M/S/C)** that the correspondence report be received and filed.

**6. Reports**

- a. **Chair & Executive Committee**

Staff and Treasurer will be coming forward with policies and procedures for review and approval of financial reports and actions.

Jim Elliott attended the Virtus Group workshop on Risk Management.

Chairperson sent out the 1st draft of the Board evaluation form to the Governance Committee.

#### **b. Financial Report**

An Administrative Assistant/Bookkeeper (Christine Nagy) has been hired. With the recent staff changes, the financial statements will be revised to better reflect the current status of the organization.

**Motion (Gunther/Petersen) (M/S/C)** that the financial statements be received and filed.

The meeting was adjourned for lunch at 11:35 a.m. until 12:45 p.m.

#### **c. General Manager/AETS/ALUS (attached)**

- Some points in respect to the Bratt's Lake drainage project were discussed. Questions came out around full landowner consent, past failures, phasing of funding, tight timelines, personal mentoring, QP training, dollar value and price of project.

David and Melissa will talk to WSA about the parameters of the project and get back to us within a week or so.

- Photography contest for a possible calendar

- Jim can go on the Wascana Blockade tour

- Tom to talk to Mayor of Regina Beach about the sewage survey

- Looked at logo designs and will take recommendations back to artist for follow-up

**Motion (Clipsham/Petersen) (M/S/C)** that WUQWATR proceed with the logo with the clean water across the bottom subject to some changes to the font.

- may wish to have Christine for more hours around year end and audit time

- may wish to look at a review tender for next year's auditor

**Motion (Sloan/Merifield) (M/S/C)** accept General Manager's report.

#### **d. Communications Committee**

**Motion (Clipsham/Sloan) (M/S/C)** that the authority to approve the Branding Kit be given to the Communications Committee.

- The online survey is ready to go.

- Contact lists for WACs will be provided to Melissa.

- The revised Communications Strategy was presented for discussion.

1) Clubfoot should be changed to clubroot.

2) Revisions at bottom of page should be changed to 2018.

**3) The Board is to look at the key messages and prioritize 6 messages and send to committee by October 31st.**

**4) Thoughts on the products emphasis going forward to be sent to the committee by October 31st.**

**Motion (Clipsham/Fink) (M/S/C)** that Melissa bring to the next board meeting what might be involved in the production of a State of the Watershed Report.

**Motion (Halyk/Gunther) (M/S/C)** that the communications report be accepted as presented.

**e. SAW Report**

There hasn't too much happening. The next spring conference is April 15-17, 2019 in Moosomin. All nominees will be invited to the first Steering Committee and they will be determining the final members of the committee and terms of reference. All 13 watersheds have been invited to attend and nominate their representatives. Brigitte is acting Manager of the Moose Jaw River Stewards. Work is ongoing on urban BMPs.

**Motion (Fink/Bathgate) (M/S/C)** that the SAW report be accepted as presented.

**f. Business Improvement Committee**

They will be meeting in Regina in the near future.

**g. Bylaw & Governance Committee**

They will be meeting in Regina in November.

**h. WSA Engagement Committee**

Rod Halyk provided his report.

**i. Reports from Watersheds**

There have been reports that the Valeport structure is to be decommissioned and removed.

**7. New Business**

**a. Qu'Appelle Basin Research Monitoring Committee with U of S and WSA**

**b. New Opportunities with WSA**

1) Sewage Survey (see above)

2) Bratt's Lake Drainage Project (see above)

**c. MOA funding status (CAP) (in GM report)**

**d. WUQWATR Administrative Assistant (in GM report)**

**e. MOSAIC funding proposal with U of R & Citizen Science (in GM report)**

**f. WUQWATR Board Priorities**

The three priorities of the Board are

- CAP/Agriculture Programs/ALUS
- Entrepreneurial Programs/Projects/Memberships/Grants/Partnerships
- Engagement/Profile/WACs/Leadership/Branding

**Motion (Sloan/Elliott) (M/S/C)** that WUQWATR approve payment of individual board expenditures from this meeting.

**8. Next Meeting**

Next meeting is December 14th in Regina – 10:30 to 3:30.

**9. Adjournment**

Meeting was adjourned at 4:15 p.m.