

Minutes
WUQWATR Board of Directors October 20, 2017
Wascana Place, 10:30 A.M

Present: Fred Clipsham, Garth Burns, Sandra Bathgate, David Sloan, Jim Elliott, Barry Gunther, Sherwin Petersen, Rod Halyk and Geoff Merifield.

Absent: Garry Dixon and Kelly Butz

Staff: Colleen Fennig

Guest:

1. Call to Order

Meeting was called to order at 10:38 am.

2. Approval of Agenda

Motion (Gunther/Burns) (M/S/C) that the agenda be approved as amended. Seven (c) was removed.

3. In Camera

In camera began at 10:40 and Colleen Fennig left the room.

Geoff arrived at 10:46.

The in camera portion of the meeting ended at 11:25.

4. Board Minutes – August 18, 2017

Motion (Elliott/Gunther) (M/S/C) that the August 18, 2017 meeting minutes be approved as amended to indicate that Kelly Butz was absent from the meeting.

5. Business Arising

- Resignation of Tom Lemon

Motion (Sloan/Halyk) (M/S/C) that the board acknowledge Tom Lemon's resignation.

6. Correspondence

a) Buffalo Pound Water Treatment Plant

b) Last Mountain Lake Stewardship Group – Aura Lee McPherson

a. Need to build public trust in water governance and decision-making

b. Need to develop solutions to natural overflow and policies, procedures & criteria on diversions

c. Provide and communicate positive outcomes and language

c) E/O & General Liability Insurance

a. Changes were a result of PST and event insurance for our public events

d) Seven Games from the Partners of the Saskatchewan River Basin

Motion (Burns/Halyk) (M/S/C) that we accept the correspondence.

7. Reports

a) Chair & Executive Committee

- a. It is time to do the Board Self Review and General Manager Evaluation after the Strategic Planning Workshop. The Board Self Review will be done by the Vice-Chair for the December Board Meeting.
- b. Working with Sandra on the discussion around the channel slumping.
- c. Working on the Quill Lakes issues.

The meeting recessed for lunch at 12:15. Chuck Deschamps, Michael Champion, Kerry Holderness and Ian McNichol arrived.

8. Quill Lakes Discussion (12:52)

- Kerry Holderness and Ian McNichol presented an update on the discussions to date about the Quill Lakes diversion
- Chuck Deschamps and Michael Champion from Ducks Unlimited provided their perspectives on the Quill Lakes and the proposed diversion
- there are about 1,000 quarters across the province where the Water Security Agency has actions against them respecting drainage and there are none in the Quill Lakes watershed despite the Wadena office
- need to build some public trust in some procedure to resolve this situation
- looking for land and water management solution in and around the Quill Lakes
- looking at more than one option to resolve present and future problems
- need some restoration or mitigation of wetlands and wetland storage in the basin
- a video was shown from QLWA FaceBook page
- difference between cause & effect and observe & conclude
- we need to keep on top of media coverage to respond to if necessary
- Colleen will talk with Paige re ALUS funds and QLWA is having them present at a board meeting (Nov 17)
- QLWA talking to Sask Agriculture re long term use of flooded lands or salinity of land under water
- meeting of QLWA and Ducks Unlimited agreed maybe at board meeting

- C & D developed by Garth Burns is likely to be approved by early November
- need responses to articles in local papers
- try to define a neutral body (commission) with terms of reference
- talk of co-signing letters or further letters to get the facts out on the project including from the two northern sub-watersheds
- talk of pursuing a commission to bring the community's trust back to what will be the final outcome
- may discuss status at WUQWATR December 15 board meeting
- Geoff Merifield, Ian McNichol, Kerry Holderness, Chuck Deschamps and Michael Champion left the meeting
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b) General Manager/AEGP/ALUS (Colleen Fennig) (attached)

There should be some broader media coverage on the streambank restoration including television. There will need to get permission from landowner and sufficient notice for media. It will also be in our newsletter with pictures.

There was a question as to who will do the site plans for the upcoming plantings.

There was a thought to take photos of ALUS signs once put up and send this to local newspapers to garner publicity for ALUS. It can include an end of year article about the program.

AEGP-ALUS Producer appreciation nights are planned for November 3rd and 10th in Watrous and Lumsden respectively.

For our corporate credit card, it was recommended that we open a separate chequing account with a credit card attached to that account. We would transfer money into that account to cover off any expenses paid by the credit card.

Motion (Elliott/Bathgate) (M/S/C) to pay WUQWATR's contribution for the site stabilization projects to the respective landowners. There are two cheques, one for \$689.27 to Edwin Stinson and one for \$385.94 to Del Fuchs.

Motion (Burns/Halyk) (M/S/C) to order 100 aluminum fence post signs (total cost \$5400 plus tax) to hand out to ALUS participants.

Motion (Sloan/Petersen) (M/S/C) to pay the E/O and General Liability insurance bills \$2120 and \$1067.42 respectively.

Motion (Sloan/Bathgate) (M/S/C) to sign the GIWS contract as it was presented/sent out via email.

Motion (Burns/Halyk) (M/S/C) to pay the boat driver's for LYL an honorarium for their time (\$50/day) and per diem for their boat (\$50/day). Tom Fink volunteered for two days (\$200) and Orient Siermachesky for three days (\$300).

c) Financial Report

The financial statements should include an ending date so as to determine what they include. These reports were as of September 30, 2017. As for the formatting of the income/expense sheet, a number of recommendations were made:

- 1) Double line between 2016 (Budget/Actual) and 2017 (Budget)
- 2) Include a column of 2017 Actual beside 2017 Budget to sum up what has actually come in in respect to budget and to include those incomes that have come in but were not part of the budget decision.
- 3) If new funding sources were received, these would be identified in a new line in income and expenses.
- 4) The column title of % diff is changed to %.

Sandra and Colleen to identify and clarify the source(s) of the Surplus of the Year at the bottom of the balance sheet. [Secretary's note: If you add the contingency of 5,000, the three program actual surpluses and the deferred regular programming, you come up with 142,155.45 not the 143,277.35.] This will be circulated to the Board for approval.

There was also a question on the accrued accounts receivable on \$1000.

There needs to be a similar two-signature authorization procedure for the e-transfer of Colleen's salary developed. Colleen needs to provide a breakdown of Payworks fees and costs. We also need on a quarterly basis, some confirmation letter from Payworks that the CRA deductions have been paid and the amounts of the payments. There was a question of where the Accounts Receivables are entered into the statements and how the memberships are recorded.

Motion (Halyk/Burns) (M/S/C) that the Board approves the Transaction Details as of September 30, 2017.

Sherwin Petersen left the meeting.

d) SAW report

- SAW conference in 2018 is April 10-12 in Swift Current
- supported the APAS carbon summit

- attending the APAS AGM at the end of November
- David will email us a report
- Three representatives to MLA receptions, November 6th – should be Rod, Sandra and Fred, need to confirm

e) Strategic Plan

- Report has to be finished by March 31st
- talked to Pat Rediger to do the strategic plan
- Need to do work done before early January
- Terms of reference for the consultant will be done by the Executive

f) Reports from Watersheds (tabled)

- Upper Qu'Appelle
- Last Mountain Lake
- Wascana
- Lanigan Manitou

8. New Business

9. Next meeting

The next meeting is on December 15, 2017 starting at 10:30 a.m. at Wascana Place. Meeting was adjourned at 4:30 pm.