

**Minutes**  
**WUQWATR Board of Directors February 27, 2014**  
**Ducks Unlimited Board Room, 10:48 AM**

Present: Fred Clipsham, Jim Elliott, Tim Davies, Claudette Halladay, David Sloan, Gary Dixon, Ernie Oblander, Sandra Bathgate, Don Bowman, Geoff Merifield and Rod Halyk.

Staff: Duane Haave.

Guest: Jim Supynuk

Regrets:

**1. Introductions**

Meeting was called to order at 10:48 a.m.

**2. Approval of Agenda**

The AEGP report was removed and will be put on the March board meeting. The In Camera Session will come after lunch wherever the agenda may be at that time.

**Motion (Merifield/Sloan) (M/S/C)** that the agenda be approved as amended.

**3. Minutes of December 13<sup>th</sup>**

**Motion (Davies/Halladay) (M/S/C)** that the minutes of December 13, 2013 be approved.

**4. Business Arising**

The letter to the Minister's office re provincial auditor report has not been drafted. The Last Mountain Lake water sampling data is still to come. The Nitrate/Phosphate report is on the PARCS website. Gary will get the link or pdf to Duane. [Other reports,

[www.waterwolf.org/PDFs/LakeDiefenbaker\\_WaterQualityAnalysisReport.pdf](http://www.waterwolf.org/PDFs/LakeDiefenbaker_WaterQualityAnalysisReport.pdf) and [www.waterwolf.org/PDFs/ProgressReport-LakeDiefenbakerProject-JPG-07-19-08.pdf](http://www.waterwolf.org/PDFs/ProgressReport-LakeDiefenbakerProject-JPG-07-19-08.pdf)

**North, R.L., Khan, N.H., Ahsan, M., Prestie, C., Korber, D.R., Lawrence, J.R., Hudson, J.J. In Press. Relationship between water quality parameters and bacterial indicators in a large prairie reservoir: Lake Diefenbaker, SK, Canada. Canadian Journal of Microbiology**

Lake Diefenbaker (LD) is a large reservoir on the South Saskatchewan River used for agricultural irrigation, drinking water, and recreation. Our objectives were to determine the distribution and abundance of bacterial indicators in embayments and the main channel of LD and to relate these to environmental factors. Total coliforms (TCs), fecal coliforms (FCs), and fecal indicator bacteria (i.e., *Escherichia coli*) were measured concurrently with water quality parameters. Although TCs, FCs, and *E. coli* were present in LD, they rarely exceeded the TC and FC Canadian Council of Ministers of the Environment (CCME) water quality standards for agricultural use (1000 colony-forming units (CFU) per 100 mL and 100 CFU per 100 mL, respectively). The correlation between the bacterial indicators in the sediments and the water column indicates that higher embayment abundances may be related to sediment loading and (or) resuspension events in these frequently mixed embayments. With higher water temperatures and water levels, as well as higher microbial activity, CCME bacterial limits may be exceeded. The greatest contributor to bacterial indicator abundance was water temperature. We predict that water quality standards will be exceeded more frequently with climate warming. ]

There has been no response so far to the request for the water usage report for the Upper Qu'Appelle.

## **5. Correspondence (no report)**

### **6. Reports**

#### **a. Chairperson's Report**

- Nothing to report

#### **b. Executive Committee**

- Board Evaluation
  - o Other than a yes was considered a no answer.
  - o Comments were recorded verbatim.
  - o Legislation – no recommendations
  - o Board Members – timing on agenda items is by board consensus guided by the chairperson; board reports are verbal or written when required; reference<sup>1</sup>; need to develop terms of reference for officers and committees and reviewed annually; are board meetings scheduled long enough in advance?; chairperson should meet with new board members after their first board meeting; need for a code of ethics re harassment and conflict of interest; are the Board Governance Policies followed at each board meeting?; are board per diem ad travel allowances reviewed each year? Are they revised as required? travel allowances are tied to the provincial government

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<sup>1</sup> Non-Profit Corporations Act - 131(1) Unless the bylaws provide otherwise, voting at a meeting of members shall be by show of hands except where a ballot is demanded by a member or proxyholder entitled to vote at the meeting.

- rate and change accordingly; no director/officer shall receive a per diem unless approved at an AGM;
- General Management – board needs a business continuance plan and a de-hiring and hiring procedure based on labour standards, exit interviews, grievances, governance policies, chairperson/board authority; job descriptions; [Rod, Jim S. and Fred will follow up on this policy area]; scheduling of performance review.
  - Human Resources – personnel & human resources policy & procedures being developed;
  - Finances – need for annual review of insurance and bonding portfolio including liabilities, health & disability and errors & omissions; guidelines and limits for purchase and disposal of fixed assets
  - Marketing & Membership – review of values re innovation
  - Watershed Member Relations - need membership report to AGM; need a membership development strategy after AGM; set goals for membership; determine membership committee terms of reference and who is on the committee; budget, policy or direction for compensation of membership committee member/board member related to membership recruitment; watershed advisory committee responsibilities for meetings
  - Saskatchewan Association of Watersheds – better two-way communications with SAW;
  - Cooperation with other organizations – this should be done in the context of our main mandate item, implementing source water protection plan; work with PARCS and other water-focused groups either at local or provincial level;

The Board recessed for lunch at 12:27 am. Geoff Merifield left at 1:00 pm.

The meeting was resumed at 1:09 pm.

## **7. In-Camera**

Jim Supynuk and Duane Haave left the meeting.

The board discussed some items under in-camera and decided to not change the residency rules around watershed representation and therefore not change the bylaws.

In-cameral ended at 1:21 pm.

Duane Haave & Jim Supynuk returned to the meeting.

## **8. Date & Place of AGM**

- Date could be May 1<sup>st</sup> in Sun Valley on Buffalo Pound or Sifton; Duane will confirm

## **9. SAW Representatives**

**Motion (Halladay/Davies) (M/S/C)** that Fred Clipsham and Rod Halyk be our delegates to the SAW Annual General Meeting.

**Motion (Oblander/Halyk) (M/S/C)** that our SAW Board representative be David Sloan.

**Motion (Davies/Halladay) (M/S/C)** that our SAW Alternative Board representative be Rod Halyk.

**Motion (Halladay/Halyk) (M/S/C)** that our SAW Member at Large candidate be Fred Clipsham.

## **Resolutions**

Discussion on the Qu'Appelle River Emergency Preparedness Plan was had. There is a meeting planned for March 18<sup>th</sup> in Moose Jaw. A letter will be sent to WSA to express concern as to why WUQWATR was not notified about meeting.

Discussion about the Craven Dam and whether the Craven Dam be upsized to match current conditions and capacity was brought up. Gary Dixon would write a resolution to our WUQWATR AGM that WUQWATR amend its source water protection plan to include action on this structure and that WSA be asked to evaluate the capacity of the structure and its current management plan.

## **6. Reports (cont'd)**

### **c. SAW Report**

- Marcia Herback will be SAW's auditor.
- NRCAN report is anticipated to be completed by March 31<sup>st</sup>.
- The mitigation report associated with the Assiniboine Watershed is not complete and nothing seems to be happening.
- Old Wives Lake Source Water Protection Plan to be completed March/April 2014.
- The LIRA workshop is dated for March 31<sup>st</sup> and Duane has been invited to it.
- The Watershed AEGP staff is to be going to SGI broker to get insurance.
- Saw not going to SUMA trade show. SAW will be going to SARM trade show.
- AEGP program will be getting some upfront funding.
- A preliminary next step from Strategic Plan white paper is being worked on by a board sub-committee. Part of that is making a presentation to cabinet (value of water/stewardship), an e-letter coming from SAW to all

watershed board members and fundraising (improving effectiveness). The SAW staff becoming the secretariat for the watershed manager's meetings. Part of this plan is the promotion of the value of water and stewardship, assist in the implementation of the 25 year water security plan and to improve the effectiveness of SAW as an organization. The funding from WSA would be on a consultancy basis so as to not compete with watersheds but support through working on common issues in all watersheds. (April)

- There has been some discussion around having a water security act coming from WSA and that may include things for watersheds, i.e. funding or legislative powers.
- Working with organizations that have common issues like SCDA or PARCS
- Development of a communications plan for SAW. (April)
- Plan renewal seems to be delayed but may do it on our own. No indication from WSA.
- Letter from SAW re our letter will come to us after April meeting.
- No formal letter from SAW to WSA or MOE on WUQWATR resolution but was only informally discussed. No formal item going forward. Perhaps at the following AGM be presented at the following AGM regarding the results of the previous AGM or to formally set bylaws or directives on what must be done with resolutions.

#### **d. General Manager's Report**

- White City AEGP meeting is on March 24<sup>th</sup>.
- Check out the new website, [www.wuqwatr.ca](http://www.wuqwatr.ca) and provide comments.
- Assiniboine River Basin Council meeting is March 26<sup>th</sup>.

**Motion (Halladay/Davies (M/S/C))** that the Board approve the registration fee of \$945 for the General Manager's registration at the SEIMA course March 3 and 4, 2014.

**Motion (Halyk/Oblander) (M/S/C)** that the Board move to forward the amended Source Water Protection Plan completion dates approved at the November 4, 2013 board meeting to the WUQWATR Annual General Meeting for ratification.

**Motion (Sloan/Bathgate) (M/S/C)** approve the General Manager's report.

#### **e. Financial & Risk Management Reports**

- The draft financial policy has not been completed.

Rod Halyk left the meeting at 2:30 pm.

**Motion (Davies/Oblander) (M/S/C)** that the Board recommend that bylaw 11.1 be changed to say “the fiscal year of WUQWATR shall end on the 31<sup>st</sup> day of December”.

**Motion (Davies/Halladay) (M/S/C)** that the Income and Expense Report through January 31, 2014 and Budget vs. Actual Report to January 31, 2014 be approved.

**Motion (Davies/Sloan) (M/S/C)** that the Cheques & Deposits Report to January 31, 2014 be approved.

**Motion (Davies/Elliott) (M/S/C)** that the General Manager and Treasurer give us recommendations about the disposition of the unobligated surplus.

There was a trial balance sent out by email but did not get into the agenda book.

**f. Program & Communications Committee (no report)**

**g. Membership Committee (no report)**

**h. Updates from member watersheds**

- Upper Qu'Appelle
  - o Letter to be sent to Wayne Dybvig re reports and the Upper Qu'Appelle conveyance and would like to see the reports and would like our WAC to be able to hear the results. Please let us know how and when that would be possible.
  - o Lot of discussion about changing volumes going down the channel and now may be considering a pipeline in the valley, may be done by June
  - o Sale of pasture in the valley bottom
- Wascana
  - o Wascana Riparian Health Assessment presentation at WAC (suggest that this go to City of Regina EAC or Nature Regina)
  - o Fred Clipsham was reappointed as the Urban representative to the WUQWATR board.
  - o Vale potash mine waterline from Buffalo Pound Lake to Kronau is now planned for summer of 2015
  - o Bush Slough, south of Kronau, may be drained as it is causing problems to SaskPower's transmission towers. There is serious plans to pump it down in the fall of 2014 [see attached map – not sure this is the right slough]
  - o Nature Regina presented comments to the Global Transportation Hub Authority planning bylaws

- There will be open house on the Energy East pipeline (March 25<sup>th</sup>, 4 pm Italian Club)
- Wings Over Wascana Nature Festival (May 31, 2014)
- Wascana Watershed Stewardship Award to be discussed at next WAC, may perhaps turn over to WUQWATR
- Looking at doing a tour as part of our next WAC meeting
- Lanigan Manitou
  - Heavy runoff this year
  - Pipeline is being worked on from Zelma reservoir to the mine
  - Manitou Beach committee set up to monitor/protect Little Manitou
- Last Mountain Lake
  - Meeting is organized
  - Last Mountain Lake sampling report
- SAW Watershed Stewardship Award
  - Put on WUQWATR fall meeting
- Ramifications of deep ice on lakes

**10. Next Meeting**

- Meeting was set at Thursday, May 1<sup>st</sup> at 1:00 pm
- Agenda to include executive and committee elections.

**11. Adjournment**

- Meeting was adjourned at 3:37 pm.