

**WUQWATR Board Meeting
Draft Minutes, May 21, 2008
The Chimney – 2710 Montague Street, Regina**

Present: Ernie Oblander, Fred Clipsham, Jim Elliott, Geoff Merifield, Jim Supynuk, Duane Haave, Sharon Rodenbush, Tim Davies, John Watkins.

Regrets: Kerry Hecker, Delbert Schmidt, Alex Banga, David Sloan and Robin Tod

Meeting started at 5:16 pm.

1. Adoption of Agenda

Motion (Ernie/Tim) (M/S/C) that we approved the agenda.

2. Hiring Committee Report

Duane Haave left the room.

Report from the hiring committee was presented. Their recommendation was to hire Duane Haave.

Motion (John/Geoff) (M/S/C) that we hire Duane Haave, and authorize the executive to complete contractual arrangements.

Duane returned to the room.

3. Minutes of April 23, 2008

On page 1, Delbert Schmidt comes from the Last Mountain subwatershed. Page 3, last line should read "\$0.50/capita". Page 4, top of page, 3rd dash should read "a maximum of \$1000."

Motion (Malcolm/Geoff) (M/S/C) to accept the minutes as amended.

4. Business Arising

a. Letter to Alan Parkinson

The letter to Alan Parkinson has not been sent. We did receive a letter from Alan Parkinson. Will send out the letter tomorrow.

b. Motion to implement or fold/adjourn

Motion (Tim/Ernie) (M/S/C) that the motion to implement or fold/adjourn organization be tabled to June meeting.

c. Legal counsel

Fred Clipsham is to approach the person he referred to that works at the U of R. There was a presentation at a conference at the Bessborough Hotel re legal framework. Bob Pelton re contact?

d. Financial Institution/ Wascana C & D

We will proceed to get the account at such time as we can set up account. Kerry as our contact will need to draft a letter to Wascana C & D respecting the establishment of the account and the transfer of the expenses incurred.

e. Ongoing Involvement of Technical Committee Members

Dave had suggested that we invite the technical committee to become observer status and have some formal letter sent to them to explain the relationship.

Sharon is to sent the full technical committee list to us. Fred will send out a thank you letter and will ask them if they wish to contribute advise to us upon request.

f. Liability Insurance

Duane is to investigate liability insurance for the association respecting board liability and program liability.

g. Employee Benefits

Duane is to look into options respecting employee benefits and what is available to us. Suggestions was SUMA, SARM, etc.

5. Executive Committee Report

a. Board Membership Update

The likely urban representative for Lanigan/Manito should be Rod Halyk and that those in the watershed should contact him. He should probably get endorsement letters from the city of Humboldt and the two watershed co-chairs.

b. Office Update

We need to transfer the telephone, get computer, complete contract for lease and Duane will contact Sasktel Pioneers re computer.

c. Funding Update

There needs to be a follow up to the \$25,000 programming money as to what limitations are placed on what it can be spent on. We will be getting \$50,000 on June 10. We need to talk to our MPs/MLAs with a message page to support our funding this year and next year's funding. The credibility of SAW and the strength of SAW needs to be developed. A list of MLAs and MPs needs to be developed for our watershed. The list of ministers to contact needs to be developed. There needs to be work on the Premier's green book and the mandate letter and identify the links to our plan. We need to involved RMs/UMs and associate members. There needs to be some link to Moose Jaw.

d. Committee Structure

Membership Committee – Tim, Jim S. and Sharon (ex-officio)

- develop terms of reference,
- develop work plan,
- develop key performance indicators,
- what do we do for our members, fee structure and partnerships.

Fiscal/Risk Management – Delbert, Jim E.

- Look at administration, governance, financial policy and program expenses.

Communications Committee – Ernie, Geoff,

- develop pamphlet, members packages, programs, volunteer development
- involve Kerry Hecker,
- look at 82 recommendations.

Fundraising – Ernie is to talk to Delbert

e. WUQWATR/WACs Relationship

We need to distribute minutes, development of membership, passive reliance on WUQWATR, WAC should be recruiting members with help from Membership committee, what is the role of SWA and WUQWATR, report at July meeting.

f. Approval of Executive Committee Report

Motion (Geoff/Tim) (M/S/C) accept report.

6. Selection of Treasurer

Delbert Schmidt is to be contacted to see if he would be treasurer.

7. Governance Update

Basic draft was circulated to board members.

Motion (Geoff/Jim S) (M/S/C) this be tabled to June meeting.

Sharon is to send e-mail from Kerry re governance structure to the full board.

8. Official Opening and City of Regina Wascana Watershed Stewardship Award Presentation

It was decided as part of our office opening that we have our next board meeting at 5:30 pm at the Wascana Place after the office opening. There was also part of the presentation where Wascana Centre Authority would be recognized for their allowing of us to have our office in their building.

9. Other Business

Executive will work with Duane on the 2008/09 work plan.

Committees should try to get report to June meeting.

Agenda for June meeting

- Work plan
- governance structure

Meeting adjourned at 9:05 pm.