

WUQWATR Board Meeting
Minutes – July 16, 2021 – 9:00 a.m.
In Person - Zoom Call

Attendees: David Sloan, Sandra Bathgate(zoom), Jim Elliott, Sharon Rodenbush(zoom), Rod Halyk(zoom), Shanon Zachidniak(zoom) and Garth Burns(zoom).

Absent: Scott Heglin. Sherwin Petersen(morning only), John Langford and Barry Gunther.

Staff: Thashyana Thajudeen and Justine Melo.

1. Call to Order

David Sloan called the meeting to order at 9:36 a.m.

2. In camera

In camera began at 9:39 a.m. Thashyana and Justine left the room.

Out of camera was 9:58 a.m. Thashyana and Justine entered the room.

3. Self-Declaration of Conflict of Interest

No conflicts of interest were expressed.

4. Approval of Agenda

Motion (Rodenbush/Elliott) (M/S/C) that the agenda presented be approved.

5. Minutes of April 23, 2021

Motion (Halyk/Burns) (M/S/C) that the minutes of April 23, 2021 be approved as presented with a minor error of the spelling of Hegglin.

6. Appointment of Thashyana Thajudeen

Motion (Halyk/Rodenbush) (M/S/C) that Thashyana Thajudeen be appointed as Administration Lead (In Training) starting July 5, 2021.

Motion (Elliott/Bathgate) (M/S/C) that WUQWATR appoint Thashyana Thajudeen as administrative contact for the Affinity Credit Union and have access to online and bank accounts. Also Kirsten Colvin be removed from any access to Affinity Credit Union bank and online accounts.

Motion (Rodenbush/Halyk) (M/S/C) that Thashyana Thajudeen be provided a credit card with a \$1000 dollar credit limit and that Kirsten Colvin's card be canceled.

7. Old Business

a) Business Arising from the Minutes

None

b) Review of Annual General Meeting

AGM went well.

8. Correspondence

a) Acknowledgements from MLA to letters from MOA to WSGs.

Motion (Halyk/Rodenbush) (M/S/C) that WUQWATR acknowledge the letters from MOA.

9. Reports

a) Chair/Executive Committee

Fred Clipsham had been nominated for a SAW Award and no response had been received. It is likely not to happen prior to SAW AGM in August.

Motion (Halyk/Burns) (M/S/C) that the contract with Kirsten Colvin as a contract bookkeeper dated June 15, 2021 be approved as circulated.

Motion (Rodenbush/Burns) (M/S/C) that the acknowledge that Justine Melo is a permanent and full time employee.

Motion (Elliott/Halyk) (M/S/C) that the personnel policy be amended to include "Temporary Performance of Higher or Other Duties (TPHD/Acting Assignment) is an assignment of an employee to perform significant duties of a job/classification other than the job/classification currently occupied. This would amount to multiple position coverage on a temporary basis. The amount is to be determined by the Board and any payment is to be solely at the discretion of the WUQWATR Board."

Motion (Burns/Bathgate) (M/S/C) that WUQWATR pay Justine Melo a TPHD amount of \$500.00.

Motion (Rodenbush/Bathgate) (M/S/C) that Justine Melo receive an increase in salary of 2.7% COLA and 3.3% salary adjustment starting on July 1, 2021.

Motion (Halyk/Bathgate) (M/S/C) that this salary increase be covered within the accumulated reserve.

A revised budget will likely be available at the next board meeting.

b) Staff Report (attached)

Members are encouraged to post the survey link for Trees for Life to increase the number of participants in the survey.

Motion (Burns/Rodenbush) (M/S/C) that WUQWATR acknowledge the resignation of Kirsten Colvin.

Motion (Rodenbush/Bathgate) (M/S/C) that WUQWATR acknowledge the resignation of Ali Thompson.

Motion (Elliott/Rodenbush) (M/S/C) that WUQWATR acknowledge the resignation of Courtney Devins.

WSA is looking at some drought preparedness plans for Craik and another high risk town.

Motion (Rodenbush/Burns) (M/S/C) that WUQWATR acknowledge the staff report.

Motion (Burns/Halyk) (M/S/C) that WUQWATR acknowledge the chair's report.

c) Financial Report

Motion (Petersen/Rodenbush) (M/S/C) that the Balance Sheet as of July 5, 2021 totaling \$308,978.38 be acknowledged.

Motion (Bathgate/Gunther) (M/S/C) that the Profit Loss Report as of January 1 to July 5, 2021 with a net of \$56,248.22 be acknowledged.

Motion (Halyk/Gunther) (M/S/C) that the Account QuickReport for April 1 to June 30, 2021 with a total of \$49,612.02 be acknowledged.

A cheque tracking report for the 7 cheques signed by board members was presented. Voided cheques should be included in this report.

Motion (Rodenbush/Bathgate) (M/S/C) that the Budget vs. Actuals for July 5, 2021 with a net profit of \$73,080.23 be acknowledged.

d) 2021 Audit

Motion (Bathgate/Burns) (M/S/C) that the 2020 audit has been reviewed and acknowledged.

e) Declaration of CRA remittances by the Employee and Employer

Motion (Halyk/Elliott) (M/S/C) that WUQWATR acknowledge the presentation of the declaration report.

f) Committees

i. Governance Committee

The governance committee has three reports, two for approval.

Motion (Burns/Halyk) (M/S/C) that the terms of reference for the governance committee be approved as presented.

Motion (Burns/Halyk) (M/S/C) that policies 1000, 1010, 1020, 1030, 1040 and 1050 be approved as presented.

Sharon Rodenbush came to the in person meeting group.

Meeting was recessed for lunch at 12:05 p.m.

Meeting was restarted at 1:00 p.m.

Sherwin Petersen joined via zoom.

ii. Engagement Committee

a. Need to get together again.

iii. Business Development Committee

a. Need to get together again.

iv. Communications Committee

a. Waiting for the replacement of the Communications Coordinator.

- g) SAW Report
- a. SWA board meeting tomorrow.
 - b. More discussion around the long term plans for SAW and funding from SWA.
 - c. There is discussion and talk of a revamped structure for water protection in the province with possible changes in legislation and policy.
 - d. AGM on August 6th.
 - e. Trying to repeat Trees for Life program for coming years.
 - f. There is need for federal funding if Phase 2 and 3 of irrigation project can proceed.

Motion (Burns/Rodenbush) (M/S/C) to acknowledge the SAW report.

h) Sub-watershed Reports

- Last Mountain Lake – Limited rain and low levels in Last Mountain Lake.
- Upper Qu'Appelle – Phase 1 is moving ahead. Phase 2 and 3 is on hold. Open houses are planned for Outlook and Delisle.
- Lanigan/Manitou – Rod was going to check into an update of the urban BMP project. Lake levels are low. Showers are very spotty. C& D work continues.
- Wascana Creek – Regina talk is on climate change, turf and tree dieoff. Nature Regina participated in NCC Buffalo Pound bioblitz. There was Wascana Creek flooding in June rain. Fields are dry even with the rain. Rain is very spotty.

10. Business

a) Upcoming Seminars & Conferences

None at this point.

b) Contracts

- i. Arm River Colony Project
Motion (Rodenbush/Burns) (M/S/C) that WUQWATR acknowledge change in scope for the Arm River Colony Project and work with Executive Committee.
- ii. External Contractor
Motion (Petersen/Halyk) (M/S/C) that WUQWATR acknowledge a change in scope for the Arm River Colony Project.
- iii. Tree for Life
Motion (Elliott/Burns) (M/S/C) that WUQWATR acknowledge the contract with a 20,000 survey target.
- iv. ALUS Schedule B
Motion (Rodenbush/Halyk) that WUQWATR acknowledge the contract changes.
- v. CAP 6 month agreement

- Motion (Halyk/Elliott) (M/S/C)** that this project is done, acknowledged and funds have been received.
- vi. AIS Agreement (\$8,000)
Motion (Burns/Rodenbush) (M/S/C) that WUQWATR acknowledge the contract.
- vii. ECO.ca Agreement
Motion (Bathgate/Petersen) (M/S/C) that WUQWATR acknowledge the funding for Kris Kringle.
- viii. Natural Edge
There are two contracts waiting for contract signing. This is for lake shoreline restoration.

c) Humboldt Lake

WUQWATR has received a lot of information about the problems of Humboldt Lake. A process to assess the problem is under way. WSA is aware of the concerns about Humboldt Lake. WSA has talked to City consultant regarding the tightening of phosphorus release levels. There have been lake fish kills in the past. There have been sampling taken by the U of Regina.

Motion (Halyk/Petersen) (M/S/C) that WUQWATR reply with a helpful letter to the Restore Humboldt Lake group.

d) SAW AGM and attendees

Sherwin, Thashyana and Justine to attend the AGM on August 6th. Not sure about Barry. David was looking to a possible day trip.

e) Next Meeting

Upcoming board meetings were October 22nd, December 10th and February 11th.

f) Motion to approve board meeting expenses

Motion (Elliott/Petersen) (M/S/C) that WUQWATR to approve expenses of board members for board meeting on July 26, 2021.

g) Other Business

There was a question around the digital media course, WUQWATR's availability of Covid funding going forward and for training on Thashyana's CPA designation.

There intends to be a report released from the City of Regina on September 11th around the hydrocarbon spill from the coop refinery in Regina.

There was a question around the number of homes that have sump pumps discharging to storm water system rather than the sewage system especially in high rainfall events.

11. Adjournment

The meeting was adjourned at 2:46 p.m.