

WUQWATR Board Meeting  
Minutes – November 4, 2020 – 9:00 a.m.  
In person & Zoom Call  
Emerald Park Sleep Inn

Attendees: David Sloan, Sandra Bathgate (zoom), Jim Elliott, Sherwin Petersen, Sharon Rodenbush (zoom), Rod Halyk (zoom), and Barry Gunther.

Staff: Kirsten Colvin and Justine Melo.

Absent: Delbert Schmidt, John Langford and Garth Burns.

**1. Call to Order**

David Sloan called the meeting to order at 9:07 a.m.

**2. Self-Declaration of Conflict of Interest**

No conflicts of interest were expressed.

**3. In camera**

In camera began at 9:09 a.m. Kirsten and Justine left the room.

Out of camera was 9:41 a.m. Kirsten and Justine entered the room.

**4. Approval of Agenda**

**Motion (Gunther/Petersen) (M/S/C)** that the agenda presented be approved.

**5. Minutes of August 27, 2020**

The location of the meeting was Lumsden, not Regina. The expenses claimed by the board need to be added – Sharon Rodenbush \$33.30, David Sloan \$55.50, Sandra Bathgate \$122.10, Sherwin Petersen \$421.80 and Barry Gunther \$238.19.

**Motion (Halyk/Bathgate) (M/S/C)** that the minutes of August 27, 2020 be approved as amended.

**6. Old Business**

a) Items from Board conference calls

**Motion (Gunther/Petersen) (M/S/C)** that WUQWATR acknowledge the payment and end of the settlement with Melissa Bramham and that no further action from the board is required at this time. It has been verbally

stated by Ms. Bramham's lawyer that she has agreed that there is no further issue or actions in this case.

b) Audit Report – continued discussion on recommendations on risk **Motion (Petersen/Rodenbush) (M/S/C)** that the presentation and discussion of the risk report be acknowledged and the risks were adequately addressed.

c) Follow-up comments to November 3<sup>rd</sup> Strategic Planning Meeting  
It was unfortunate that all board members were not present. Input from the staff was valued. The carbon tax issues not part of a goal or action. Staff will follow up on the strategic plan. The discussion was recorded for reference. There was sufficient time for planning and input.

## **7. Correspondence & Contracts**

a) CAP

Q2 report is going in shortly. It was rescheduled due to election. Nothing has changed re contract.

b) AIS

All samples were taken. Report is almost finished. Newsletter almost finished.

c) ALUS

MOU was updated. Error was made in receiving ALUS funds but corrected. Needs to be more fully promoted to stock growers and other livestock associations.

d) Arm River Date Extension

WSA is being reorganized and will be helping to get signatures and do RM meetings. It is being suggested to extend to November 30<sup>th</sup>.

## **8. Reports**

a) Chair & Executive Committee (attached)

David attended Saskatchewan Water Council meeting. Executive needs to meet around governance policies. David talked to Julie at SAW.

b) Staff Report (attached)

Applying to Mosaic for funds and will be doing a presentation to them.

Meeting was recessed for lunch at 11:48 a.m.

Meeting began again at 12:51 p.m.

c) Financial Report

**Motion (Bathgate/Elliott) (M/S/C)** that the Balance Sheet as of October 23, 2020 totaling \$257,120.90 be approved.

**Motion (Petersen/Rodenbush) (M/S/C)** that the Profit Loss Report as of October 23, 2020 with a net of \$26,136.63 be approved.

Rod Halyk rejoined the meeting at 12:59 p.m.

**Motion (Halyk/Petersen) (M/S/C)** that the Account QuickReport for September 1 to October 23, 2020 with a total of \$6,326.82 be acknowledged.

**Motion (Gunther/Bathgate) (M/S/C)** that the Cheque List for December 12, 2019 to November 10, 2020 be acknowledged. It will sent out to the board for reference.

**Motion (Rodenbush/Bathgate) (M/S/C)** that the Budget vs. Actual as of October 28, 2020 totaling a net of \$2,514.39 be approved.

**Motion (Petersen/Elliott) (M/S/C)** that WUQWATR acknowledge that Amy Jane Accounting is our QuickBooks On-Line wholesale vendor.

**Motion (Petersen/Bathgate) (M/S/C)** that WUQWATR invest \$17,000 of **ALUS trust funds** at the flex rate for 1 year and that a 1/3 would be entered as revenue each year.

**Motion (Elliott/Halyk) (M/S/C)** that WUQWATR invest \$43,000 of ALUS trust funds for 1 year at the best available rates.

**Motion (Petersen/Bathgate) (M/S/C)** that Kirsten Colvin have signing authority only for internal money transfers.

**Motion (Bathgate/Rodenbush) (M/S/C)** that Projected Budget and Actuals to the end of 2020 be acknowledged.

The budget for 2021 should have specific Covid-19 considerations built into it. There should be considerations in the budget for communications including funds from programs like ALUS. Projected realistic budget items

should be in the budget. Draft budget should be available for January board meeting.

#### d) SAW Report

SAW newsletter will be coming soon. It was asked about where the Urban BMP was. **Action:** Rod would follow up on this with U of Regina. Sherwin will follow up with the SAW board about Urban BMP.

#### e) Subwatershed Reports

- Humboldt is looking at a new sewage treatment plant at \$35M. No announcements from BHP.
- Water levels on Last Mountain Lake is low. As to projected, expected and peak water levels, it was thought to either go to Gary Neil or regional offices. Saskatchewan does not have any Expected Peak Water Levels for Flood Plains and is working on 20 locations but has been delayed (next meeting). <https://www.wsask.ca/About-WSA/News-Releases/2019/August/High-Risk-Communities-to-Receive-Flood-Mapping/>
- Nature Regina has been doing a lot of outdoor education programs for families and school programming. Justine and Mandi were at one of the outings.
- Wascana C & D has been quiet due to Covid.
- Manitou Lake is down a foot or so. Berm is now totally out of water. Looking at shoreline restoration.
- Shuffles are happening in WSA. **Action:** Sherwin to investigate through SAW.
- This upland conveyance is for irrigation only and not for supply of water for Buffalo Pound Lake. Federal support came after the provincial election.

Sandra Bathgate left the meeting at 2:51 p.m.

### 9. New Business

#### a) Upcoming Conferences and Seminars

- noted about ALUS PAC conference, Governance training on November 24, 25 and Irrigation Conference

#### b) Management Review

- There will be interviews and surveys to get this done before the end of the calendar year.

- c) Carbon Offset Paper Review  
- give to Business Development Committee

d) Cyber Security

**Motion (Petersen/Gunther) (M/S/C)** that WUQWATR acknowledge the purchase of an external hard drive and Byte Defender (\$79/year).

e) Committees

- The following people “volunteered” to be on the following committees:

Communications – Sharon (C), John, Delbert, Jim (Ali & Kirsten)

Governance & Policy – Jim (C), Rod, John, Sandra (Justine & Kirsten)

Executive – David (C), Sharon, Jim, Sandra (Justine & Kirsten)

Business Development – Sherwin (C), Rod, Barry, Sandra (Justine)

Development & Engagement – David (C), Rod, Sherwin, Delbert (Ali & Justine)

- Staff in brackets are the natural links from staff to each of the committees. They may also be asked to join committee meetings or may have committees provide advice where needed

- Garth, John and Delbert need to be confirmed as to which committee they are on

- Committees will do Terms of Reference, Draft Work Plan, Review Strategic Plan, Relationship with Other Committees and a parking lot for prioritizations

f) Motion to approve board meeting expenses

**Motion (Petersen/Elliott) (M/S/C)** that WUQWATR approve the payment of board meeting expenses

g) Next Meeting

- Next meeting is January 22<sup>nd</sup> at Disley. Projected meeting dates would be January, March/April, July and October/November.

10. Adjournment

Meeting was adjourned at 3:40 p.m.