

Minutes  
WUQWATR BOARD MEETING August 27, 2020  
River Park Meeting Room, Lumsden

10:00 a.m.

Present: Sandra Bathgate, Jim Elliott, Rod Halyk (on line), John Langford, Sherwin Petersen, David Sloan, Sharon Rodenbush (on line) and Barry Gunther.

Absent: Garth Burns, Lori Bresciani and Delbert Schmidt

Staff: Kirsten Colvin and Justine Melo

<p><b>1. Call to Order</b>  The meeting was called to order at 10:05 a.m</p>	
<p><b>2. Self-Declaration for Conflict of Interest</b>  There was no declaration of conflict of interest with the agenda.</p>	
<p><b>3. In Camera Session</b>  The in camera session started at 10:07. Kirsten Colvin and Justine Melo left the meeting. Rod Halyk joined at 10:13. The in camera session ended at 10:31.  <b>Motion (Petersen/Rodenbush) (M/S/MC)</b> that the in camera session end.  Kirsten Colvin and Justine Melo came back to the meeting</p>	
<p><b>4. Adoption of Agenda</b>  <b>Motion (Rodenbush/Bathgate) (M/S/C)</b> that the agenda be approved as presented.</p>	
<p><b>5. Minutes of July 10, 2020</b>  <b>Motion (Langford/Petersen) (M/S/C)</b> that the July 10, 2020 minutes be approved.</p>	
<p><b>Old Business</b>  Date for strategic plan review was still being considered for October 30<sup>th</sup>. A communication person interviews will happen the first week of September.</p>	
<p><b>7. Correspondence</b>  a. Oil Spill Letter  This letter has been sent and received so far.  b. Train Derailment Letter  This still needs to be written and will use the oil spill letter as a template.  c. AIS Contract  Contract has been sorted out and will need to work on 11 sites.</p>	<p>David &amp; Kirstin to write.</p>
<p><b>8. Reports</b>  <b>a. Chairperson &amp; Executive Committee</b>  David attended ALUS/PAC meeting. They are working on some of the protocols for the committee workings. John and David were involved in the MOA contract review around communications.</p>	

<p><b>b. Staff Report (sent out prior to the meeting)</b>  There was some concerns about the amount of private information required for the application process. It was identified that conveyance reports are on the irrigation sask website. Staff is working on computer security with minimum protection standards. There was a discussion about setting up a human resources committee. It was determined that the Executive Committee be the human resources committee. There was an interest in looking at possible move to new office space. Tom, Sharon and Kirsten be part of this committee</p>	<p>Executive to review human resources policies  Space Committee needs to meet</p>
<p><b>Motion (Gunther/Langford) (M/S/C)</b> that the staff report be approved as presented.</p>	
<p><b>c. Financial Reports</b>  <b>Motion (Petersen/Bathgate) (M/S/C)</b> that the Balance Report of August 25, 2020 totalling 231,052.96 be approved.  <b>Motion (Gunther/Elliott) (M/S/C)</b> that the Profit Loss Sheet Report as of August 25, 2020 with a net of 1,139.56 be approved.  <b>Motion (Bathgate/Langford) (M/S/C)</b> that the Quick Report for July 1 – August 23, 2020 with a total of -29,902.48 be approved.  <b>Motion (Langford/Bathgate) (M/S/C)</b> that the Income/Expense Report for August 25, 2020 with a net profit of 1,172.00 be acknowledged as presented.  On the original income/expense excel spreadsheet emailed, there is a + on the left side of the sheet in the grey. When clicked with the mouse, it allows for the line to be further broken down into sub lines.</p>	<p>There was a question around recording of auditor fees. Kirsten to send out to board</p>
<p><b>d. SAW Report and WSG Business Case</b>  - SAW was looking at long term funding for the organization. It was encouraged that WUQWATR to send a letter to reinforce the value of SAW.</p>	<p>Kirsten to send out electronic copy of WSG Business Case</p>
<p>The meeting was recessed for lunch from 12:20 to 1:05 p.m.</p>	
<p><b>e. SAW AGM report</b></p>	
<p><b>f. Board Members report</b></p> <ul style="list-style-type: none"> <li>- Rod <ul style="list-style-type: none"> <li>- BHP is pushing their update announcement into 2021</li> <li>- Humboldt Lake lost its fish this year</li> </ul> </li> <li>- Sharon <ul style="list-style-type: none"> <li>- there was talk of some riparian work and a ditch</li> </ul> </li> <li>- David <ul style="list-style-type: none"> <li>- their dugout is going dry due to lack of precipitation</li> </ul> </li> <li>- John <ul style="list-style-type: none"> <li>- there was an increase in leopard frogs seen</li> </ul> </li> </ul>	

<ul style="list-style-type: none"> <li>- Nature Conservancy purchased new lands at Buffalo Pound Lake</li> <li>- Sandra <ul style="list-style-type: none"> <li>- there is a new potash mine between Eyebrow and Tugaske</li> <li>- water supplies for livestock low</li> <li>- current water conveyance is maxed out</li> <li>- phase 1 of new conveyance is only for irrigation, not sure whether water is going to be sent to Buffalo Pound Lake until phase 3</li> </ul> </li> <li>- Sherwin <ul style="list-style-type: none"> <li>- Little Manitou Lake is down 3 feet and likely going lower</li> <li>- The shrimp crop is average to good</li> </ul> </li> </ul>	
<p><b>8. New Business</b></p> <p><b>a. Upcoming Seminars &amp; Conferences</b></p> <p>No new seminars or conferences</p> <p>General policy on attending conferences &amp; workshops depend on workload, budget, balance and education</p>	<p>Policy needs to be developed</p>
<p><b>b. Management/Lead Review</b></p> <p><b>Motion (Gunther/Petersen) (M/S/C)</b> that the management plan with Justine Melo and Kirsten Colvin as leads be maintained and extended until another review point in December 2020. A conference call will be used for the review.</p>	
<p><b>c. AGM Preparation</b></p> <p>There was a need to have a resolution process policy for the AGM going forward.</p> <p><b>Motion (Gunther/Petersen) (/M/S/C)</b> that the current board of directors be appointed for another year term. It was also identified that the Board needed to find a replacement for Tom Fink and that the term updates for board members should be put into the minutes. [Lori Bresciani has since resigned as well]</p> <p><b>End of 3 year term 2021</b></p> <p>Associate Wascana Creek – Jim Elliott  Rural Upper Qu’Appelle – John Langford  Urban Last Mountain Lake – Sharon Rodenbush  Associate Lanigan Manitou – Sherwin Petersen</p> <p><b>End of 3 year term 2022</b></p> <p>Rural Lanigan Manitou – Garth Burns  Associate Last Mountain Lake - Delbert Schmidt  Urban Upper Qu’Appelle – Barry Gunther  Rural Wascana Creek – David Sloan</p> <p><b>End of 3 year term 2023</b></p> <p>Urban Lanigan Manitou – Rod Halyk  Rural Last Mountain Lake –vacant  Associate Upper Qu’Appelle – Sandra Bathgate</p>	<p>Policy for AGM resolutions needs to be developed</p> <p>Secretary to put in minutes.</p>

<p>Urban Wascona Creek – Lori Bresciani</p> <p>Because this AGM was electronic, it was recommended that a printed copy of the email sent to members be printed for our records.</p>	<p>Kirsten to make copy</p>
<p><b>d. WUQWATR Office Space Status</b>  <b>Motion (Petersen/Gunther) (M/S/C)</b> that the staff further review the need for additional office space after their fall cleanup and that WUQWATR support the decision of the staff going forward.</p>	<p>Staff to report back about additional room needs</p>
<p><b>e. Committees</b></p>	
<p><b>f. Audit Report</b></p>	
<p><b>g. Approval of Board Meeting Expenses</b>  <b>Motion (Gunther/Rodenbush) (M/S/C)</b> that the travel expenses of the board members for this meeting be approved.</p>	<p>Kirsten to include numbers in minutes</p>
<p><b>h. Next Meeting Dates</b>  <b>Motion (Rodenbush/Elliott) (M/S/C)</b> that the Strategic Planning meeting be November 3<sup>rd</sup> and the next board meeting be November 4<sup>th</sup>. With the possible need of another meeting before 2020 ends, there might be a conference call in December.</p>	
<p><b>Motion (Petersen/Langford) (M/S/C)</b> that WUQWATR recommend that SAW have a post-election gathering with MLAs/new government in early 2021.</p>	<p>Sherwin relay our recommendations to the SAW board</p>
<p>In the coming year, January 22<sup>nd</sup>, 2021 was recommended.</p>	
<p><b>i. Election of Officers</b>  Kirsten Colvin took over the operation of the election.</p> <ul style="list-style-type: none"> <li>- Board members were asked to anonymously vote as to who would be the Chairperson. Three people were nominated, David Sloan, Sharon Rodenbush and Sherwin Petersen. David Sloan was the only one willing to let their name stand. David Sloan was therefore acclaimed.</li> <li>- Board members were asked to anonymously vote as to who would be the Vice-Chairperson. Three people were nominated, John Langford, Barry Gunther and Sharon Rodenbush. Sharon Rodenbush was the only willing to let their name stand. Sharon Rodenbush was therefore acclaimed.</li> <li>- Board members were asked to anonymously vote as to who would be the Secretary. Only Jim Elliott was nominated and he was willing to let his name stand. Jim Elliott was therefore acclaimed.</li> <li>- Board members were asked to anonymously vote as to who would be the Treasurer. Two people were</li> </ul>	

<p>nominated, Barry Gunther and Sandra Bathgate. Sandra Bathgate was the only one willing to let their name stand. Sandra Bathgate was therefore acclaimed. The meeting control was returned to the chairperson.</p>	
<p><b>Motion (Gunther/Langford) (M/S/C)</b> that the paper and electronic ballots for the election be destroyed.  <b>Motion (Gunther/Petersen) (M/S/C)</b> that the signing officers and access to online banking remain the same, that being David Sloan, Sharon Rodenbush, Sandra Bathgate and Jim Elliott.</p>	
<p><b>j. Committee Reports</b> – no reports</p>	
<p><b>k. Audit Report - Risk Assessment and governance</b>  A number of questions came from the auditor in the process of the audit. These were reviewed.  <b>Motion (Bathgate/Langford) (M/S/C)</b> that WUQWATR acknowledge the letter from the auditor.  <b>Motion (Langford/Bathgate) (M/S/C)</b> that the second risk letter be on the agenda of the next meeting.</p>	<p>Letter needs to be in next meeting's agenda</p>
<p><b>9. Adjournment</b>  <b>Motion (Petersen/Gunther) (M/S/C)</b> that the meeting be adjourned at 2:51 p.m.</p>	
<p><b>Board Expenses:</b> Sharon Rodenbush \$33.30, David Sloan \$55.50, Sandra Bathgate \$122.10, Sherwin Petersen \$421.80 and Barry Gunther \$238.19.</p>	