

Minutes
WUQWATR Board of Directors June 17, 2016
Regina, 10:32 AM

Present: Fred Clipsham, Sandra Bathgate, Don Bowman, Claudette Halladay, Jim Elliott, David Sloan, Kelly Butz, Garry Dixon, Barry Gunther, and Geoff Merifield.

Absent: Rod Halyk and Tim Davies

Staff: Colleen Fennig

Guest:

1. Introductions

Meeting was called to order at 10:32 am.

2. Approval of Agenda

Motion (Sloan/Merifield) (M/S/C) that the agenda be approved with the addition of 5 a) 2) Executive and Committee Selection.

3. In Camera Session

Colleen left at 10:37 am and returned at 11:15 am.

Motion (Gunther/Halladay) (M/S/C) that Colleen Fennig continue in the position of General Manager and Fred Clipsham will speak with her privately about our assessments. Fred will provide Colleen with a copy of the blank GM assessment and for her to do a self appraisal prior to discussion.

4. April 9, 2016 Minutes

- Agenda item 6 should read "Old Business". Under Agenda item 7 d), the third motion should be bolded as the others and "Defeated" should be removed.

Motion (Sloan/Bathgate) (M/S/C) that the minutes of April 9, 2016 be approved as amended.

5. Business Arising

- Diversity of fee structure would be on the agenda for next meeting.

6. Correspondence

- Letter to Dybvig
 - no response letter received. A letter inquiring as to whether there will be a response to our letter to be sent. No response to what our funding for coming year is since being notified on June 3rd.

7. Reports

- a) Chair & Executive Committee

a. Review of the 2016 Board Evaluation

- Minutes from WAC meeting as taken should be forwarded to Colleen and board.
- Committees should have terms of reference and reviewed annually.
- All board members especially new members should be receiving a copy of bylaws, policy and procedures manual
- Board appraisal should be done prior to AGM
- We need to develop a code of ethics
- We need to consider developing or recording a Business Continuation Plan including a regular staff meeting, record book and ongoing staff appraisals
- We need to find whether there is a written procedure for purchase and disposal of fixed assets
- We have got a Facebook presence but may wish to use more
- What is the basic package of communications and other materials that we should be sending to our membership, i.e. what benefits are there for their membership. We may wish to consider a broader list of NGOs, industry or individuals who we may want on a contact list (Gary and Fred).
- maybe schedule a strategic planning meeting in October

Meeting was recessed for lunch at 12:38 pm and returned at 1:18 pm.

b) General Manager/AEGP/ALUS (Colleen Fennig) (attached)

- contracts from WSA for extra work can go through executive for review and approval

Motion (Sloan/Halladay) (M/S/C) that the board give permission for the General Manager to offer WUQWATR's services to a potentially new weed management area in the north half of the watershed.

7. a) b. Executive Election

Colleen assumed the chair for the elections.

Motion (Merifield) (M) that Fred Clipsham be elected Chairperson.

Motion (Dixon/Bowman) (M/S/C) that nominations cease.

Fred accepted the position of Chairperson.

Fred Clipsham assumed the chair of the meeting.

Motion (Halladay) (M) that Garry Dixon be elected Vice-Chairperson.

Motion (Sloan/Gunther) (M/S/C) that nominations cease.

Gary accepted the position of Vice-Chairperson.

Motion (Gunther) (M) that Geoff Merifield be elected Treasurer.

Motion (Butz/Halladay) (M/S/C) that nominations cease.

Geoff Merifield accepted the position of Treasurer.

Motion (Sloan) (M) that Jim Elliott be elected Secretary.

Motion (Halladay/Gunther) (M/S/C) that nominations cease.

Jim Elliott accepted the position of Secretary.

d) SAW Report (David Sloan) (attached)

- SAW setting up meetings with Ministerial Assistant to the Premier and Minister Cox.

- met with Dybvig and Cox prior to the budget presentation on June 1st. The budget documents stated that WSA's budget went down \$220,000. While this is what was coming through Treasury Board, the WSA also lost the rest of the \$1.6 Million from water allocations fees, funds from the Fish & Wildlife Fund and funds coming from Sask Power for the use of water for power production. Of that \$220,000, \$190,000 is coming from the watershed associations.

- consolidation of watershed reports created information that the watersheds were leveraging at least 2:1 additional funding for funds received. 44 RMs, 34UMs, 4 First Nations, 9 industries represented on boards. SAW and watersheds have 30 FTE employees.

e) Financial Report

Notes are that columns, Office, AEGP Expenses and Total Office would be combined. Titles Income and Expenses would be all capitals and bold. Rows Gross Profit and Total Administration would be eliminated. Profit should be identified as surplus. Lastly, any negative surpluses should be bracketed. We also should have a balance sheet in this report.

Motion (Sloan/Dixon) (M/S/C) that the board accepts the income and expense report ending May 15, 2016.

Motion (Halladay/Dixon) (M/S/C) that the board accept the cheques and deposits report ending May 15, 2016.

8. New business

- Budget Cuts

Colleen will bring back a revised deficit budget with updated expenses to the board.

Sandra Bathgate left the meeting.

Motion (Gunther/Sloan) (M/S/C) that the board give permission to dip into the accumulated surplus to make up our budgetary shortfall of \$17,500 if necessary.

9. Reports from Watersheds

- Lanigan/Manitou (see attached)
- The updating of the environmental health reports should be done annually by the subwatersheds only "if required".
- Last Mountain Lake (Geoff had meeting notes that would be distributed by Colleen)
- There are a lot of entrances to the province from the United States (13) and Manitoba (13) and one of the mobile decontamination units for zebra and quagga mussels is not working.
- Upper Qu'Appelle
 - Study by Myers Norris & Penny about economics of canal out of valley for domestic, municipal and industrial use under way.
- Stantec executive summary report will be distributed to board members.

Claudette Halladay left the meeting.

- Wascana

- WAC participated in the Cathedral Village Arts Festival Street Fair. We had multiple water samples from upstream and downstream on the Creek, water for people's water bottles and information about WUQWATR.

- Discussion on Yancoal potash mine in community has included a press conference by environmentalists and politicians and later a meeting with the Minister by some local landowners.
- Jim attended the consultation meeting around the Wind Turbine Siting Guidelines. This will attempt to stay away from major valleys, South and North Saskatchewan and Qu'Appelle as well as important migratory bird areas and native prairie lands.

10. Next Meeting

- Conference call will be on August 19th from 10:30 to noon.

11. Adjournment

Meeting was adjourned at 4:15 pm.