

Minutes
WUQWATR Board of Directors October 4, 2013
Wascana Place, 11:06 AM

Present: Fred Clipsham, Jim Elliott, Tim Davies, Claudette Halladay, Geoff Merifield, Sandra Bathgate, Rod Halyk and Ernie Oblander.

Staff: Duane Haave and Colleen Fennig.

Guest: Jim Supynuk

Regrets: David Sloan and Gary Dixon.

1. Discussion on Quorum

With the discussion prior to the meeting about quorum, it was suggested that the bylaws be modified to clarify quorum is a majority of current board members, not the total prospective number of board members.

2. Selection of Chair for the Meeting

As Fred Clipsham came later, it was recommended that the meeting select a temporary Chairperson until Fred arrived.

It was agreed that Tim Davies assume the position of Chairperson.

3. Approval of Agenda

Motion (Halladay/Merifield) (M/S/C) that the agenda be amended with the movement of the SAW report coming before the Chair's report.

Motion (Oblander/Halyk) (M/S/C) that the amended agenda be approved.

4. Minutes of April 4th

At this point Fred Clipsham arrived.

Motion (Oblander/Merifield) (M/S/C) that the minutes of April 4th be approved.

Fred assumed the chair.

5. Business Arising

- The work plan was amended and re-circulated.
- Duane received a hydrograph from the Water Security Agency and circulated.
- The office has been finished.

6. Correspondence

- a. Letter from SNOWS. Their letter indicates that the remaining funds given to WUQWATR (\$1000) and that we would give the funds to whatever local chapter of SNOWS was in our watershed. This, in our case, is the Last Mountain Lake Stewards. The funds have been received by WUQWATR.

Motion (Halladay/Merifield) (M/S/C) that WUQWATR make a payment to the Last Mountain Lake Stewards of \$1,000.

Geoff Merifield will report at the next meeting of their activities over the recent past. Perhaps, their results could be published in a newsletter or on our website and/or offer to host the data.

7. Reports

a. SAW Report

- Funding has been applied to promote LIRA to about 80 individuals. It was thought that this would happen in a February/March 2014 workshop.
- It was suggested that we see minutes and/or reports on meetings with ministers.
- There was a concern about the financial status of SAW and what has been done with the auditor's recommendations.
- There was a need to find out the results of the resolutions passed at the last AGM.
- Comments on the Moose Jaw conference were generally positive.
- SAW will be doing some strategic planning in the future.

Motion (Davies/Halladay) (M/S/C) that WUQWATR write to SAW asking for a detailed response to the MNP audit commentary to ensure the WUQWATR Board that the issues raised in the commentary were sufficiently resolved.

- The discussion brought up the whole question of better communications possible between SAW and its members. Fred stated that he would bring this and attempt to get clarity to our relationship with SAW in their strategic planning review. Some suggestions were that their minutes or a report be posted on the SAW website or that this go out to the membership.

Motion (Halladay/Davies) (M/S/C) that WUQWATR send a letter to SAW requesting that the SAW Board minutes be posted on their website.

- Tim Davies said that he will send a letter to David Sloan about having access to minutes.

Motion (Davies/Halyk) (M/S/C) that WUQWATR request by letter from SAW the accounting of the resolutions approved at the 2012 AGM.

The meeting was adjourned at 12:22 pm and returned at 1:00 pm.

b. Chairperson's Report

- Fred mentioned a meeting that SAW had with Minister Chevaldayoff where he directed staff to follow up on items that were discussed.
- The BHP water line from the Zelma reservoir is not complete. There are no outlet works. The low or wet areas were left for the winter. Rod Halyk indicated that he is expecting an update from them and will provide us with that update.

c. General Manager's Report

- The General Manager provided his report.
- Further to the website upgrading, it would allow WUQWATR to put a search engine on the website to allow for easier finding of materials and reports. The Google Analytics would be built into the website dashboard.

Motion (Halladay/Halyk) (M/S/C) that the Board ratify the contract with WSA to assist local producers apply for the Cropland Conversion Program.

Motion (Elliott/Merifield) (M/S/C) that the Board refer the approval in principle of a High School environmental learning contract to the AEGP Steering Committee for their consideration in the AEGP budget for 2013/14.

Motion (Oblander/Davies) (M/S/C) that the Board provide approval in principle to engage Oh Media to upgrade our website to Oh Media Content Management software level 4 at a cost not exceed \$1650.

Motion (Davies/Halyk) (M/S/C) that the Board approve in principle an application to the Environment Canada program for funding to enhance our program delivery in 2014 and beyond.

Motion (Davies/Merifield) (M/S/C) that WUQWATR reimburse Colleen Fennig \$355.14 for tuition for GIS training.

Motion (Davies/Halladay) (M/S/C) that the Board approve in principle authorize the General Manager to investigate the need for Errors and Omissions Insurance for our AEGP, and to obtain coverage if this is deemed necessary. (The estimated cost is \$700-950).

d. AEGP Report

Motion (Elliott/Halladay) (M/S/C) that a standing AEGP steering committee of WUQWATR be struck to fulfill the obligations of WUQWATR's AEGP contract with the delegated authority to approve workplans and budgets as required by the contract. This committee would regularly report to the WUQWATR Board.

Motion (Merifield/Halyk) (M/S/C) that the following people be appointed to the AEGP steering committee:

Heath Tallentire, Earl Grey, SK; William (Bob) Wilson, Sifton, SK; Cameron Foulston, Tugaska, SK; Claudette Halladay, Marquis, SK; Dale Sigurdson, Bethune, SK; Wayne Morrison, Davidson, SK; Rick Hards, Nokomis, SK; Nancy Johns, Watrous, SK; Ivan Allin, Watrous, SK.

Motion (Elliott/Bathgate) (M/S/C) that the committee be give power to add or replace members as required and is subject to approval at the next WUQWATR Board meeting.

Motion (Halladay/Bathgate) (M/S/C) that the AEGP steering committee be delegated the responsibility to appoint a peer review committee to review applications for funding for relevant programs under Growing Forward 2, and to create sub-committees as needed.

Motion (Davies/Oblander) (M/S/C) that it is recommended that steering and peer review committee members for the AEGP receive an honoraria of \$30 per meeting and their mileage at WUQWATR standard rates.

e. Executive Committee

Appointment of Executive Committee

- The Chair was passed on to Duane Haave.

Motion (Davies/Merifield) (M/S/C) that Fred Clipsham be elected as Chairperson.

Motion (Oblander/Halyk) (M/S/C) that nominations cease.

Fred Clipsham was elected as chairperson.

Motion (Davies/Halladay) (M/S/C) that Rod Halyk be elected as Vice-Chairperson.

Motion (Merifield/Bathgate) (M/S/C) that nominations cease.

Rod Halyk was elected as Vice-Chairperson.

Motion (Merifield/Halladay) (M/S/C) that Tim Davies be elected as Treasurer.

Motion (Halyk/Bathgate) (M/S/C) that nominations cease.

Tim Davies was elected as Treasurer.

Motion (Merifield/Halladay) (M/S/C) that Jim Elliott be elected as Secretary.

Motion (Davies/Bathgate) (M/S/C) that nominations cease.

Jim Elliott was elected as Secretary.

- The Chair was passed back to Fred Clipsham.

Work Plan

- The revised work plan was reviewed.
- There may be new issues that might be identified prior to government approval of the renewal process for the source water protection plan.
- Rod Halyk and Jim Supynuk volunteered to be on the governance committee. One item of interest was the board evaluation. A new board evaluation would be brought to the December meeting.
- We will also have to do a General Manager evaluation. Fred will initiate this.
- Dates for the next meetings were set at **November 8th and December 6th at 10:00.**
- Financial policy is in the hands of the Finance & Risk Management Committee.
- We need to review our 48 recommendations that match with WSA and review the dates associated with them.

Motion (Oblander/Merifield) (M/S/C) that the dates be accepted.

f. Financial Reports

Motion (Halladay/Bathgate) (M/S/C) that the Board make a motion to transfer the 2012/13 budget surplus into our current 2013/14 budget as revenue in the discussion of the Financial Report.

Motion (Davies/Merifield) (M/S/C) that we set up a separate reserve bank account to house the reserve funds and that \$15,000 be put into the reserve account.

Motion (Davies/Halyk) (M/S/C) that the income & expense financial statement and the cheques & deposit statement listed through September 2013 be accepted.

[Secretary's note: The carryover surplus of \$42,000 is different than the amounts of reserve & contingency \$16,500 plus year end surplus of \$20,785 is \$4,715. This is what has been spent over the year.]

- g. Membership Committee
- A membership list was provided.
- h. Updates from member watersheds
- Lanigan Manitou
 - o Don Bowman will be our rural representative. Rod Halyk is the urban representative. Tim Davies will be the Associate representative.
 - o BHP pipeline is not done, an update later
- Upper Qu'Appelle
 - o More study is being done on the valley
 - o There is a new irrigation district
 - o K & S is pumping some water?
 - o There is a need for an urban representative
 - o There is some clearing in the PFRA pasture
- Last Mountain Lake
 - o Sifton has a boiled water advisory
- Wascana Creek
 - o There was a meeting in Fort Qu'Appelle held by KAIROS on the quality of the water in the Creek. Marley Waiser spoke at this meeting. Wascana may want to make some recommendations around monitoring.
 - o There was a meeting in Fort Qu'Appelle announcing the Lower Qu'Appelle River Source Water Protection Plan
 - o The Wings Over Wascana Nature Festival was a success with increased numbers
 - o There was another Purple Loosestrife cleanup on Wascana Lake as well as a Shoreline Cleanup
 - o Referendum on the future Wastewater Treatment Plant was held in Regina. Presentation of Marley Waiser at the University of Regina during the referendum. There was intent to have a video of their presentations.
 - o Jared Clarke is no longer the Naturalist for Wascana Centre Authority. His replacement is Matt Tokaruk.

8. New Business

- a. Unauthorized Drainage Consultation (on-line consultation)
- There is a need to determine what gov't's role should be, what watershed group's role should be, what landowner's role should be
- There is a SAW meeting in Saskatoon with the C & D's in March and to look at the expanded role of C & D's. This should be on our November meeting agenda

- SAW was part of a discussion with DU and SUMA around the wetland policy and may be valuable in this consultation
- Any organization can apply to be part of the drainage consultation
- Fred and Duane will create a preamble and add items on the consultation site. **This was a directive from those present.**

9. Next Meeting

- a. Meeting was set for November 8th and December 6th starting at 10:00.

10. Meeting was adjourned at 4:03 pm.