

**Minutes**  
**WUQWATR Board of Directors February 16, 2018**  
**Wascana Place, 10:30AM**

Present: Fred Clipsham, Garth Burns, David Sloan, Jim Elliott, Barry Gunther, Rod Halyk, Geoff Merifield and Kelly Butz.

Absent: Sherwin Petersen, Garry Dixon and Sandra Bathgate

Staff: Colleen Fennig

Guest:

**1. Call to Order**

Meeting was called to order at 10:33 am.

**2. Approval of Agenda**

**Motion (Sloan/Merifield) (M/S/C)** that the agenda be approved with the addition of motion from the January 19th Strategic Planning meeting.

**3. In Camera (10:34 – 10:55)**

**4. Board Minutes – December 15, 2017**

**Motion (Gunther/Merifield) (M/S/C)** that the December 15, 2017 meeting minutes be approved as amended. Under the Lanigan Manitou sub-watershed report, it should read "new landfill at Humboldt/Leroy".

**Motion (Merifield/Halyk) (M/S/C)** that the motion made on January 19, 2018 by Dixon/Merifield to send up to 2 delegates to the ARBI Conference on February 14-15, 2018 be ratified.

**5. Business Arising**

- from the first motion under 7 a) Financial Report, the Balance Sheet ending November 30, 2017 was corrected and sent out to the Board. It will be reviewed under the Financial Report later in the meeting.

**6. Correspondence**

- Bob Wilson cancelled cheque

**Motion (Sloan/Burns) (M/S/C)** that we accept and cancel the cheque to Bob Wilson re: GIWS travel expenses of \$29.11.

- Letter from Susan Ross

Fred Clipsham sent a brief acknowledgement email.

- Reply to Clint Kimmerly about a contaminated site in Regina

**Motion (Sloan/Elliott) (M/S/C)** that Colleen receive and reply to this letter re: a contaminated site by saying he should bring it forward to a future watershed advisory

committee meeting with the understanding that the next proposed one is a tour of the waste water treatment plant and is likely not going to have time on the agenda to properly discuss this topic.

## **7. Reports**

### a) Chair & Executive Committee

Fred Clipsham stated that he would not be seeking appointment as the City of Regina's representative to WUQWATR when it comes up at the City of Regina in early 2019. Subsequent to this, Fred will not be the Chairperson of WUQWATR from March 2018 forward or the Member at Large for SAW in April 2018.

The draft communication strategy was sent out to the Board and would need to be updated.

**Motion (Burns/Gunther) (M/S/C)** that we use up to \$5,000 from the Fiscal Year End Surplus to pay the salary of Folly Baugh for the month of April to carry him through to the decision on the CAP program delivery.

It was recommended that at the March 31st board meeting, the Board determine the executive for the coming year so that the names of the executive can be announced at the annual general meeting.

### b) General Manager Report (see attached)

Under the Ecoaction report, the cost of the pre-ordered trees was \$478.11 and the remaining balance of the grant would be \$8,076.25.

**Motion (Gunther/Elliott) (M/S/C)** that WUQWATR pay James Rollins \$8076.25 which is the remainder of the Ecoaction Wetland Grant Fund after we pay for the trees (\$478.11)

**Motion (Merifield/Elliott) (M/S/C)** that WUQWATR sign the revised Memorandum of Understanding for ALUS so that we can get the last half of the project money.

**Motion (Butz/Halyk) (M/S/C)** that we pay the University of Saskatchewan (GIWS) \$29.11 for returned funds from the meeting on November 10, 2017.

Colleen has gotten a request from SimplyAg to boost on WUQWATR Facebook page the Species at Risk Farm program workshop in Watrous and they will reimburse the costs. It will be done.

### c) Financial Report

**Motion (Merifield/Butz) (M/S/C)** that the Board approve the Balance Sheet ending December 31, 2017.

Any time financial statements are revised, there should be a 'revised' put on the bottom of the report.

**Motion (Sloan/Merifield) (M/S/C)** that the Balance Sheet ending January 31, 2018 be tabled to the next meeting.

**Motion (Merifield/Gunther) (M/S/C)** that the Board approve the revised Balance Sheet ending November 30, 2017 to the next meeting.

**Motion (Gunther/Halyk) (M/S/C)** that the Board approve the Transaction Details ending December 2017. David Sloan opposed.

**Motion (Gunther/Halyk) (M/S/C)** that the Board approves the Transaction Details as of January 2018. David Sloan opposed.

**Motion (Gunther/Halyk) (M/S/C)** that the Income/Expense Report ending December 31, 2017 be approved.

**Motion (Merifield/Gunther) (M/S/C)** that the Income/Expense Report ending January 31, 2018 be approved. These included an estimate of the budget for 2018, not approved by the Board.

The meeting was recessed for lunch at 12:38 p.m. Zach McClinton, Pat Rediger and Lauren Gatin arrived.

The meeting resumed at 1:10 p.m.

## **8. Draft Strategic Plan Report Review**

The timelines for the Plan of Action in Appendix A were reviewed and modified to better reflect the capacity and timing of actions. These were put into the final report.

There was some thought to include meeting with local MLAs in addition to the Minister Responsible.

What are the perceptions from stakeholders? (Communications)

Are we the voice of the people or the general public? How do we talk with them?

What are the roles of the Watershed Advisory Committees?

We need to be able to balance the ongoing with the opportunities that arise and make sure that as much as is reasonable is accomplished in the coming year.

What are our performance indicators for the strategic plan? Built into the board performance review?

The WSA Engagement Committee has three members: Fred, Rod and Garry. Garry to chair.

The Communications Planning Committee has four members: Fred, Barry, Kelly and Zach. Fred to chair.

The Business Improvement Committee has three members: David, Sandra and Geoff. David to chair. This includes the board performance review.

Barry Gunther left at 3:06 p.m.

The Entrepreneurial Development Committee has five members: Barry, Garth, Sherwin, Jim and Colleen. Barry to chair.

Jim and Zach will review the website information.

**Motion (Sloan/Merifield) (M/S/C)** that WUQWATR approve in principle the draft Strategic Plan.

Zach McClinton, Pat Rediger and Laureen Gatin left the meeting at 3:26 p.m.

## **7. Reports (Cont'd)**

d) SAW report

- encouraged LIDAR mapping of the province at Prairie Water Kickoff
- U of Regina are doing 2 fish studies in Buffalo Pound Lake (possible speaker for WUQWATR AGM) (Saskatchewan Wildlife Federation)
- attended Krueger wind turbine workshop for project near Montmartre, another one possible near Richardson

## **9. New Business**

a) Office Space

**Motion (Merifield/Butz) (M/S/C)** that the Regina office be moved to 1440 Fleury Street as of March 31, 2018 and develop the rental obligation list with the landlord.

b) Surplus in Audit

**Motion (Sloan/Geoff) (M/S/C)** that WUQWATR retain \$1597.40 in the surplus of the year and the remainder at the end of the year be transferred to the Operating Reserve Fund.

c) Attendance at SAW Spring Conference

Rod Halyk, David Sloan, Fred Clipsham and Colleen Fennig were identified as attendees. Please let Colleen know by the end of February.

d) Watershed Stewardship Award

**Motion (Burns/Halyk) (M/S/C)** that WUQWATR nominate Don Bowman.

e) August Board Meeting

We will have a tour of the Humboldt/Leroy REACT landfill at our August meeting.

f) Development of Reserve (Garth)

Garth is to send an email explaining his thoughts and plans to the Board.

g) Wascana WAC Meeting

Fred Clipsham was acclaimed as the City of Regina representative and Jim Elliott was acclaimed as the Nature Regina representative to the Board of Directors.

A new person, Tracy Hill is chairperson for the WAC. A proposed fall meeting will be a tour of the Regina wastewater treatment plant.

Jim Elliott attended the ARBI conference meeting.

## **10. Next meeting**

Meeting was adjourned at 4:08 p.m. Next meeting is March 27th, 2018 prior to the AGM.